

**Office of the Principal
Government of Tripura
Ramkrishna Mahavidyalaya
Kailashahar, District: Unakoti**

SHORT TENDER NOTICE

No. F.2 (38)/RKM/KLS/2017/1409

Dated : Kailashahar, the, 6th Dec., 2017

Sealed quotations are invited from the interested “ Authorized manufacturers/ dealers/suppliers” of India for procurement of:

- 1. Ice Machine/Ice Cube Machine**
- 2. Refrigerator (double door)**

Last date of receipt of complete quotation is **15th Dec. 2017 till 2PM** and will be opened at 2.30pm of the same day. Authorized manufacturers/dealers/suppliers are requested to submit quotations to the office of the undersigned on all working days (11AM to 4PM) in the prescribed format only enclosed herewith (Annexure-I) and drop the same in the tender box installed in the office of the college.

----sd----
Principal-in-Charge
Ramkrishna Mahavidyalaya
Kailashahar

Terms and conditions for submitting quotation.

1 The supplier/manufacturer should carefully place the quotation of the items which they can supply reliably and in due time. Unnecessary quoting of items which they will be unable to supply at later stage at the time of issuing supply order could result in penalty or as decided by the concerned College authority and can also lead to cancelling of purchase order of the same.

2 The supplier/manufacturer can quote for any or all of the annexure. However, Quotation should be submitted separately for each annexure. In the quotation our notification reference number should be mentioned separately for each of the quotation as mentioned in the corresponding annexure.

3 The quotation must contain a valid supplier reference number and date. The validity of the quotation should be at least 45 days. The supplier quotation number should be separate corresponding to each annexure they quote.

4 The quotation should contain detail specification of the items as and whenever expected with brand name, details accessories provided etc. Wherever quotation for a complete set is requested should imply including the accessories needed for use. The price of all/part accessories which are not included in main set/unit should be mentioned separately along with specification.

5. Wherein items are required to be assembled/installed before use, the same should be done in the college along with presentation/demo wherever asked for.

6. It should be noted that no advance payments in any form for supplying the materials will be made to the competent supplier quoting the lowest price and to whom the purchase/supply order will be issued. The payment will only be made after satisfactory delivery of items in good condition and after checking, installation & demo etc, (as and wherever required). If however any supplier needs any advance payment it should be exclusively mentioned in their quotation and for this if or when payment is to be made a valid documents and receipts should be provided or handed over at the time of receiving the advance payments to concerned authority.

7. It should be noted that no payment will be made towards packing, freight, forwarding, handling and transportation to F.O.R destination RamKrishna Mahavidyalaya, Kailashahar. So only GST/surcharges (if any) as applied will be applicable only on the actual quoted items. The GST/Surcharges etc. should be separately mentioned in the quotation. If supplier needs to add the transportation charges (if any) it should be mentioned separately as a percentage of actual value (e.g. say x%). For comparison the price/cost of items as required then will be calculated/ considered by adding actual values and other charges like transportation if any [excluding only the taxes (GST/SURCHARGES etc.).]

8. It should be noted that the items quoted with specification should match with the actual items they supply. If at the time of checking, delivery it is found that the items quality and specification differs from what asked for, it will be rejected then and thereby and the payment will not be made.

9. Supplier should provide their TIN/GST etc. registration no. in the quotation.

The supplier/manufacturer or alike whoever be submitting quotations should comply with the above terms and conditions and thus submitting a quotation would imply their agreement on the same.

Details of Items

Item No	Type of items	Specification	Make	Tentative qty
1.	Ice Machine/ Ice Cube Machine	Ice Machine with self contained bin (double door), Ice production:50kgs/24hrs (Min), refrigerant: R-13a, Bin storage:18kgs (Min)	Scotsman Barline	As per requirement
2.	Refrigerator (double door)	Frost free Double door, Min. internal storage 222litre	Whirlpool	As per requirement

Annexure-I

FORMAT FOR SUBMISSION OF QUOTATIONS

1. QUOTATIONS TO BE SUBMITTED PREFERABLY IN THE PAD OF THE MANUFACTURERS/ VENDOR/ SUPPLIERS
2. PLEASE MENTION OUR REF/ NOTIFICATION NO. WITH DATE
3. VENDOR/ SUPPLIER REF NO./ QUOTATION NO. WITH DATE SHOULD BE MENTIONED
4. PLEASE SUBMIT IN TABULAR FORM CITED BELOW

SL NO.	ITEM/ ARTICLE NAME	BRAND MODEL & SPECIFICATION	RATE per unit (In Rs.)	GST (rate & amount)	CARRYING/ INSTALLATION / DEMONSTRATION CHARGE(S), ETC (IF ANY)	Discount (rate & amount)	GRAND TOTAL (In Rs.) (4+5+6-7)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1							
2							
3							
...							

5. TERMS AND CONDITIONS/ VALIDITY, ETC signed by proprietor.

Note : COMPARISON WILL BE MADE ON GRAND TOTAL AMOUNT ONLY