

**Office of the Principal  
Government of Tripura  
Ramkrishna Mahavidyalaya  
Kailashahar, District: Unakoti**

**SHORT TENDER NOTICE**

No. F.2 (38)/RKM/KLS/2017/

Dated : Kailashahar, the, 8<sup>th</sup> Dec., 2018

Sealed quotations are invited from the interested “ Authorized manufacturers/ dealers/suppliers” of India for procurement and installation of:

**1. Bio-Metric Attendance System**

Last date of receipt of complete quotation is **18<sup>th</sup> Dec. 2018 till 2PM** and will be opened at 2.30pm of the same day. Authorized manufacturers/dealers/suppliers are requested to submit quotations to the office of the undersigned on all working days (11AM to 4PM) in the prescribed format only enclosed herewith (Annexure-I) and as per technical specification attached and drop the same in the tender box installed in the office of the college.

Principal  
Ramkrishna Mahavidyalaya  
Kailashahar

## TECHNICAL SPECIFICATION

### Biometric attendance Machine Specification:

- Memory: 1 GB RAM or higher, 16GB Internal Memory or higher
- OS Version- Anroid 6.0 or latest
- CPU: 1.2 GHz QuadCore or above
- 7" HD Touch Display with capacitive touch screen
- Screen resolution: Minimum 1024x600
- Communication: TCP/IP Port for LAN
- Min. 6000mAh Battery for long backup
- Support for ext Devices (KBD/Mouse/Mem. Key/USB port)
- Wi-fi enabled
- Camera front-5.0 MP or above
- Identify mode: face recognition, fingerprint, password and combinations
- Display Language: English, Bengali
- LED 1 (Red-Green dual colour)
- U-disk Supported
- Audio Output Voice Interface
- Sleep Mode
- Identify speed  $\leq 1.0$  seconds >> Matching mode supports 1:N>> RAR/FRR 0.00001/0.1(1%)
- Identify speed  $\leq 1/0$  second (when enrolled 5000 fingerprints) 0>> Finger input angle 360 (any angle) intelligent adaptation function support >> matching mode support 1:N
- Certified: ISO 9001: 2000, CE, FCC or above

## Terms & Conditions

1. All the terms and conditions are subject to the general terms and conditions of government purchase.
2. The supplier/manufacturer should carefully place the quotation of the items which they can supply reliably and in due time. Unnecessary quoting of items which they will be unable to supply at later stage at the time of issuing supply order could result in penalty or as decided by the concerned College authority and can also lead to cancelling of purchase order of the same.
3. In the quotation our notification reference number should be mentioned separately.
4. The quotation must contain a valid supplier reference number and date. The validity of the quotation should be at least 45 days. The supplier quotation number should be separate corresponding to each annexure they quote.
5. The quotation should contain detail specification of the items as and whenever expected with brand name, details accessories provided etc. and must meet all the technical specification specified in the tender. The system should include the accessories needed for use. The price of all/part accessories which are not included in main set/unit should be mentioned separately along with specification.
6. Wherein items are required to be assembled /installed before use, the same should be done in the college along with presentation/demo wherever asked for.
7. It should be noted that no advance payments in any form for supplying the materials will be made to the competent supplier quoting the lowest price and to whom the purchase/supply order will be issued. The payment (online) will only be made after satisfactory delivery of items in good condition and after checking, installation & demo etc, (as and wherever required).
8. It should be noted that no payment will be made towards packing, freight, forwarding, handling and transportation to destination RamKrishna Mahavidyalaya, Kailashahar. So it only GST/surcharges (if any) as applied will be applicable only on the actual quoted items. The GST/Surcharges etc. should be separately mentioned in the quotation. If supplier needs to add the transportation charges (if any) it should be mentioned separately as a percentage of actual value (e.g. say x%). For comparison the price/cost of items as required then will be calculated/ considered by adding actual values and other charges like transportation if any [excluding only the taxes (GST/SURCHARGES etc.).]
9. It should be noted that the items quoted with specification should match with the actual items they supply. If at the time of checking, delivery it is found that the items quality and specification differs from what asked for, it will be rejected then and thereby and the payment will not be made.
10. Supplier should provide their TIN/GST etc. registration no. in the quotation.
- 11. The tender should be supported with the following documents and original of the same will be verified at the time of opening the quotation: A) GSTIN registration and Tax clearance Certificate. B) Trade license certificate/ firm registration C) Authorised dealership certificate D) Copy of PAN E) Professional tax clearance certificate.**
12. The following bank details will have to be provided after issue of supply order: Account holders name, Account No., Type of account, Bank name, Bank Branch, IFSC code, Aadhaar No. and PAN No.
13. Selections will be made on the basis of technical specification along with lower of the price, and funds available. Decision made by the Purchase Committee of the college is final.  
**The supplier/manufacturer or alike whoever be submitting quotations should comply with the above terms and conditions and thus submitting a quotation would imply their agreement on the same.**

## PRICE BID FORM

To,  
The Principal  
R.K. Mahavidyalaya  
Kailashahar, Unakoti

Dear Sir,

1. I/We ..... submitted the quotation for Enquiry No. "Quotation for the Supply & Installation of Biometric Attendance System against Ref.No. F.2 (38)/RKM/KLs/2017/2268" due on 18/12/2016 at 2:00 noon for supply & installation of Biometric Attendance System at R. K. Mahavidyalaya, Kailashahar, Unakoti, Tripura.

2. I/We thoroughly examined and understood terms & conditions of contract given in the enquiry document.

3. I/We hereby offer to supply at the following rates. I/We undertake that I/We are not entitled to claim any enhancement of rates on any account during the validity of rate.

Sl. No.	Product with Description along with make and warranty	Price per unit (₹)	Taxes (Including all taxes @ ..... %.)	Price per Unit (inclusive of all taxes)	Total Amount (₹)
	Biometric Attendance Machine (as per technical specification)				

(Signature of Authorized Person)

Place:- \_\_\_\_\_

Name:- \_\_\_\_\_

Date:- \_\_\_\_\_

Name of Firm/Company/Agency

(Designation)

Contact Details